

Ref. No.

SCAFFOLD AND HOARDING LICENCE APPLICATIONS

To: Building Control Solutions
Wokingham Borough Council
PO Box 155 Shute End
Wokingham, Berks, RG40 1WW
Tel: 0300 790 0580
e-mail help@bcsolutions.org.uk



**WOKINGHAM
BOROUGH COUNCIL**

Note:

To help us process your application quickly please submit the following with your application:

- The correct charge – cheques to be made payable to Wokingham Borough Council
- A dimensioned site location plan detailing the position of the proposed scaffold / hoarding.
- Sections through the scaffold showing dimensions, any walkways, and protection to passers-by and restraint.
- Copy details of indemnity insurance cover to the value of £2,500,000 (£2.5 million), increased to £5,000,000 (£5 million) for scaffolding over 5 metres
- Please note failure to supply any of the above may delay your application.

1. Applicant	NAME		
	ADDRESS		
		TELEPHONE NO.	
2. Address where scaffold or hoarding is to be erected			
3. Scaffold or Hoarding			
4. Description of work to be carried out:			
5. Period licence is required for	Weeks		
6. Intended dates of work :	Commencement	Completion	
7. Width of footpath:			
8. Distance scaffolding or hoarding will project into highway			
9. Charge enclosed: £202.20 for first 4 weeks. £126.00 each 4 week period thereafter.	£		
Signature:		Date:	

- **LARGE TEXT FORMS AVAILABLE ON REQUEST**