

**Building Control Solutions**  
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**Building Control Solutions is a shared service on behalf of West Berkshire District Council and Wokingham Borough Council.**

<b>CANCELLATION OF INITIAL NOTICE</b>	<b>1.</b>	<b>Your details</b> Full title or company name: ..... Address: ..... ..... Postcode: ..... Tel No: ..... Email: .....
	<b>2.</b>	<b>Location of Building to which work relates</b> Address and postcode: ..... ..... .....
	<b>3.</b>	<b>Description of work</b> Number of Storeys ..... Description ..... ..... .....
	<b>4.</b>	<b>Details of Approved Inspector</b> Name of Approved Inspector ..... Address ..... ..... Reference Number .....
	<b>5.</b>	<b>Confirmation</b> <b>Please confirm that you are authorised to cancel this initial notice and that you have advised the approved inspector accordingly.</b>  Name: ..... Signature: ..... Date: .....