



Building Control Solutions

Miscellaneous charges

All charges listed overleaf are inclusive of VAT at the rate of 20% (where relevant) and effective from 1st April 2023. Please note these charges, where relevant, are made in accordance with the powers to charge for discretionary services under Section 93 of the Local Government Act 2003 and the Re-use of Public Sector Information Regulations 2005.

Please Note: Charges which are set within the statutory framework relating to Building Regulations are issued separately; please see our Scheme of Charges for details.

Building Control Solutions - A partnership between West Berkshire Council and Wokingham Borough Council.



Building Control Solutions Miscellaneous Charges

Research, retrieval and copy charge per property for Building Regulation Decision Notice(s) and/or Completion Certificate(s) intended for commercial re-use.

To professionals for commercial purposes or owners/buyers	£35 per hour or part thereof
	48 hour response - £70.00 per hour or part thereof
Research and response to enquiry per property where no documentation is supplied	£35 per hour or part thereof
First issue of Completion Certificates on archive applications	£95
Provide pre-application advice (first hour free of charge). Subsequent Building Regulation Charges may be reduced accordingly to reflect this advice.	£95 per hour or part thereof

Research, retrieval and examination of Building Regulation record.

To professionals for commercial purposes	£35 per hour or part thereof
To residential owners/occupiers for private purposes	Free
Letter confirming exemption	£46
Letter confirming enforcement action will not be taken	£46
Pre-application site inspections to discuss possible work e.g. view trial holes. Payment is required in advance. This payment will be credited against an application made for this property within the next twelve months.	£95
Submission of a Demolition Application	£270
Retrieve archive file, undertake research, further inspection(s) and issue a completion certificate in respect of a project, following a period of three years since the last inspection of the work.	£95 per hour or part thereof
Scaffold licence	£215
Scaffold licence extension	£135

Please Note: Please make all cheques payable to 'Building Control Solutions'. Payments may be made by credit/debit cards, please contact Building Control Solutions on 0300 7900 580.

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Tel: 0300 7900 580 Email: help@bcsolutions.org.uk

